

PlayHQ Player Lineup Quick Guide

How to list your player lineup on PlayHQ as a Team Manager/ Coach

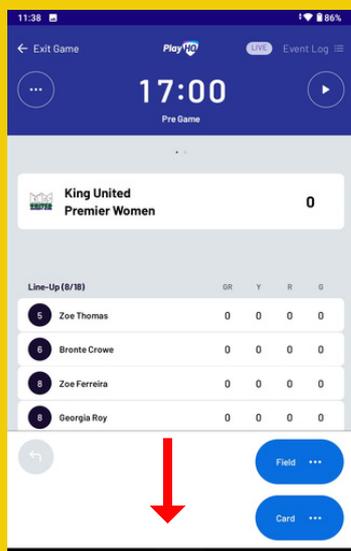
- Log in to your PlayHQ account
- From the dropdown arrow in the top right corner select My Account
- Click on the square box of the team you need you need to do the player line up for
- Select the game that needs player line up done for by clicking on arrow on right side of fixture
- Click Manage button in Gold
- Click gold +select team button
- Click plus buttons to move players from the left column to the right column (must be a minimum of 7 players as this is the default number)
- Click blue next button
- Select coaches/ captain
- Click save

If you want to use players that are not on your normal line up list, then there are 2 ways to manage this:

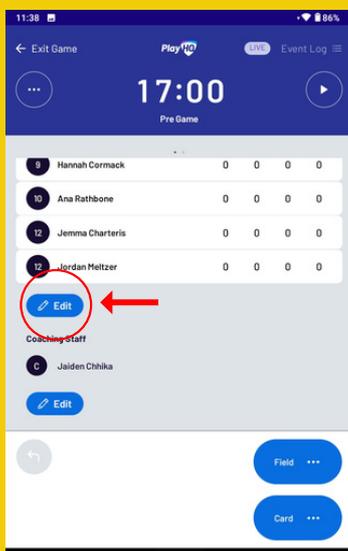
1. Contact your club admin who can add these players once registered to your team list
2. Add extra players on game day as outlined below

On the game electronic scoring device that the umpires will have you will need to do the following:

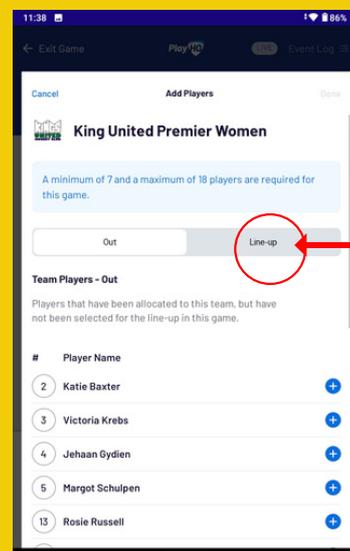
1. Ask the umpires to open the game that you need to add players to
2. Hold the device in portrait angle
3. Click on your team and the player line up will show up
4. Swipe to the bottom of the list
5. Hit the blue Edit button
6. Select the line-up tab
7. Scroll to the bottom and click the blue Add a player button
8. Fill in details and enter



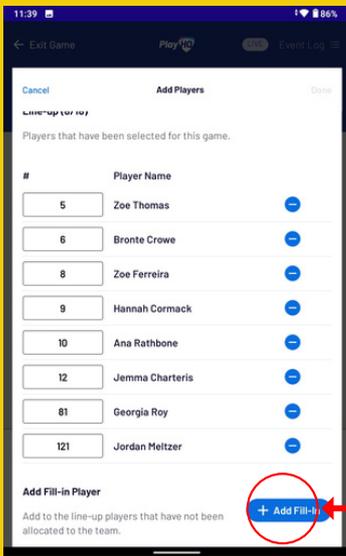
Step 4



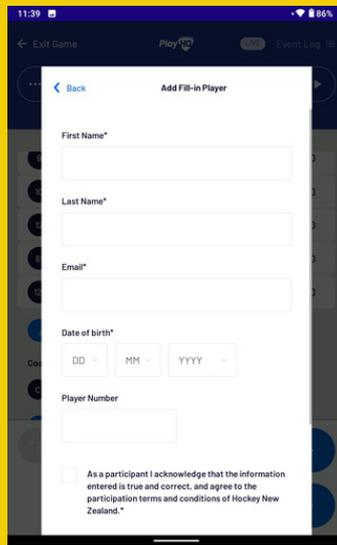
Step 5



Step 6



Step 7



Step 8