



All Stars Programme Policy

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Objectives

Introduction This Policy sets out policies and guidelines for the administration of The Year 5&6 All star Programme, trainings and tournaments under the jurisdiction of Otago Hockey Association (OHA).

Objective The objective of this Policy is to expand and clarify the roles of various key personnel and panels as well as providing a point of reference for decision-making.

By collating policy and decision-making frameworks into a single document, focus can be placed on the implementation of policy and decisions instead of expending time and effort on debating what is to be achieved.

Review of Policy OHA's Policy on the all stars hockey may change as competitions change, revision of this Policy will be necessary. Feedback from all stakeholders will be welcomed in order to improve this document.

The contents of this document will be reviewed annually by the OHA.

Further Policy In addition to this Policy Document OHA expects all personnel involved in OHA programmes to understand and abide by all aspects of the following policies:

- HNZ Safety Policies
- HNZ Harassment
- HNZ Player Welfare Ruling
- HNZ Anti-Doping Policy
- HNZ Code of Conduct
- HNZ Head Injury Policy/ HNZ *new* Concussion Awareness Policy
- Otago Hockey Code of Conduct
- Otago Hockey Police Vetting Policy

Roles of Key People and Committees

Introduction This section describes the key roles and responsibilities of those involved in OHA's year 5&6 All Stars programme.

OHA's Office The OHA office is responsible for administering the day-to-day requirements of the year 5&6 All Stars programme.

Roles and responsibilities

OHA's Board is responsible for:

- Setting the strategic direction of the Development programme

OHA's General Manager is responsible for:

- The overall Development Programme
- Liaison with HNZ

OHA's Coaching Manager is responsible for:

- Delivery of key outcomes as set out in the strategic direction
- Final approval of key team appointments
- Support personnel development and selection or recommendation to the Board (where required)
- Player development
- Liaison with HNZ and other regions/associations

OHA's Administrator is responsible for:

- Administering the day to day requirements of the Year 5 & 6 All Stars Programme

Applications and Appointment of Coaches

Head Coach A head coach will be appointed to oversee the programme. They will work alongside the Coaching Manager and help shape the programme.

Programme Assistant As part of the OHA Representative Player Agreement all Otago Representative players have volunteer hours to complete. The Under 15 Representative Girls and Boys players hours will be to help with the Year 5&6 Programme with supervision and instruction from OHA's Coaching Manager and the programmes head coach. They will have the responsibility of taking the trainings and umpiring the home tournament and/or anything else head coaches might need that they are able to do.

Parent Help Parents will need to help teams if/when team go away tournaments with team travel, team encouragement, subbing and organisation. Parents are most welcome to help out with weekend trainings as long as see's fit by OHA's Coaching Manager and/or programmes head coach.

Expectations of coaches Expectations of coaches are contained in the representative coaches guidelines - refer to the Otago Hockey Associations Coach Agreement

Coaches are expected to follow and role model the Otago Hockey Associations Code of Conduct at all times.

All stars

Introduction This section describes the policy for the process of how players can get involved in the development programme

Number Limits The maximum players that Otago Hockey can hold in the Year 5&6 Development Programme is 108.
The aim is to have 6 Male teams and 6 Female teams.
To allow adequate player development each team will have a maximum of 9 players per team.

Registration Procedure This programme is open to ANYONE to register their interest. We can cater for a maximum of 108 children and will be looking for an even male and female balance. If we have more than 108 register their interest we will confirm final spots by ballot.

From this you will receive a email confirm the team or not. Once this is done you will receive an invoice to be paid.(please note do not pay before the invoice is sent)

The entire 108 player positions do not need to be filled. If they are not filled by the date that we order team tee shirts then all entries will be closed.

Players must be in **year 5 or 6** at school on the year of the programme.

Injury Players will not be replaced if an injury does occur.

Uniforms

Introduction This section describes the policy for uniforms.

Objectives To ensure that Otago Hockey Year 5&6 teams look professional in order that they show pride in their team.

Team Tops Upon registering for the Year 5&6 Programme players will be asked for their tee shirt size. As part of the programme cost they receive a tee shirt with their first name on the back. The tee shirts are coloured in teams. Players are asked to wear these to all trainings they attend for the programme as well as any games/tournaments.

Shorts/Socks Players can wear any shorts and socks they wish as long as it is comfortable and suitable when playing hockey.

Lost Uniform tops Misplaced team tee shirt is at players expense to replace it. Otago Hockey does not take responsibility for players uniform tee shirt after they have been handed out to players.

Financial Arrangements

Introduction This section describes the policy for the Year 5&6 Development Programme finances.

Programme Cost The Year 5&6 Development Programme cost is \$80.
This includes:
- Team tee shirt
- Turf fees for trainings
- Turf fees and entry fees for tournaments

Confirmation Players position in the Year 5&6 Development Programme is not secure until payment is made to OHA.

Payment An invoice will be sent out once player is confirmed into the programme. If payments are not made by given date players can be replaced by those on waiting list. OHA's admin staff will be monitoring payments as they come in.

Payments must be made to secure child's position in programme. This amount is non-refundable except for the following circumstances;

- Withdrawal from the programme no later than 2 weeks prior to commencing
- Injury (with doctors certificate)
- Illness (with doctors certificate)
- Family Bereavement
- Genuine case of hardship

*If withdrawal is made later than 3 weeks before the start date players must pay for their tops ordered and can collect them from OHA.

Hosting Matches and Tournaments

Introduction This section describes the policy for hosting matches and tournaments.

Location All tournaments hosted by Otago Hockey shall be held at McMillan Hockey Centre.

Confirmation of arrangements The OHA office shall confirm details of venue and start time with the visiting associations.

Arrangements	Confirmation
Venue and start	The Otago Hockey Office shall confirm details of venue and start time with the visiting associations.
Umpires	Umpires for the day will be made up of the Otago Under 15 Girls and Under 15 Boys teams
Cancelled	If cancelled it will be advertised on OHA's website & Facebook pages before 7:30am on the day of the event.
Hosting	Hosting of after match functions will be held in the Doug Lockhart Memorial Lounge at the McMillan Hockey Centre.

Registration Process Time Frames:

27th July	Entries open
3rd August	Reminder sent out
8th August	Close
10th August (5pm shut off)	Final Numbers
19th August	Training starts