



## Turf Bookings Policy

Occasionally turf bookings may have to change to meet the needs of other potential users. This can create some challenges when one booking must be moved or cancelled to make way for another. This has become more significant as the use of the turf has risen, and available space comes under more pressure.

To help manage this process, the Otago Hockey Association has developed a Turf Booking Policy which clearly outlines the booking procedures and the priority given to the different types of turf users.

While this doesn't alleviate the difficulties with changing or cancelling a booking it helps to provide clarity and understanding among the members of the Association.

The process and list of priority bookings are as follows:

1. All turf bookings must be made through the Association (Competitions Manager at [competitions@oha.org.nz](mailto:competitions@oha.org.nz)).
2. All group use of the turf must be booked (practices, trainings and any games played outside of the competition structure).
3. Bookings for practices /trainings will automatically be 1/2 turf unless otherwise requested.
4. Any booking that is cancelled must be done with 48 hours' notice, if not charges WILL still apply.
5. The Association will operate a priority booking allocation based on the following:
  - A. National Team Games
  - B. National Team Practices
  - C. National Tournaments
  - D. Representative Team games
  - E. Premier Games
  - F. Division 2 Games
  - G. Division 3 Games
  - H. Secondary School Division 1 Games
  - I. Secondary School Division 2 Games
  - J. Secondary School Division 3 Games
  - K. Secondary School Division 4 Games
  - L. Junior Hockey Games (Intermediate)
  - M. Junior Hockey Games (Primary)
  - N. Representative Practices
  - O. Club Practices
  - P. Secondary school practices (ranked in descending order from Division 1 teams down and only where there is turf availability).
  - Q. Junior team practices.
6. Where possible all bookings will remain as per the agreed weekly schedule however in period of high demand changes made be made to meet the additional bookings in line with the agreed priority bookings.